

16 INFORMATION SECURITY MANAGEMENT Topic/Question 16.1 **SMIS** Does the tool have a security management information system? 16.2 Unique Reference Does the tool allocate a unique reference number to each new record/ entry? 16.3 Security Procedures Can the SMIS contain the security management procedures and guidelines? 16.4 **Security Policies** Does the tool enable the production, maintenance and distribution of ISM policies? 16.5 Staff Records Does the SMIS/tool accommodate staff details for security purposes? 16.6 Supplier Records Does the SMIS/tool accommodate supplier organisation and staff records for security purposes? 16.7 Service Levels Does the tool accommodate SLA and OLA details as relevant to information security? 16.8 Classification Does the tool enable information to be classified according to its sensitivity and the impact of disclosure?



16.9	Risk Analysis Does the tool assist with risk analysis and management assessments?
16.10	Access Management Does the tool support the recording assignment and withdrawal of access rights to individuals and groups?
16.11	CMS Links Can the tool access configuration management system information?
16.12	Security Incidents Does the tool support the management of security incidents?
16.13	Management Reports Can the tool produce reports 'out of the box' without additional products or consultancy services?